

Holbrook Heights News

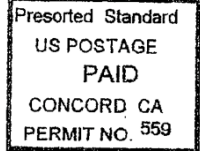
The OFFICIAL Holbrook Heights Community Association Newsletter Since 1954

P. O. Box 669

Danville, CA 94526

925-671-2205

www.holbrookheights.org



REMINDER: Annual Meeting of Holbrook Heights Community Association Homeowners

Wednesday, March 23, 2011

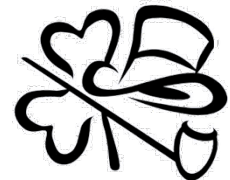
Holbrook Elementary School, PFC Rm. 12

**BOARD MEMBER ELECTIONS WILL TAKE PLACE
AT THIS MEETING**

SUMMER JOBS AT HOLBROOK POOL

👉 👉 👉 **APPLY NOW** 👈 👈 👈

We need people to fill all positions including Pool Manager, Lifeguards and staff. Visit our web-site, (www.holbrookheights.org), print / download and fill out an employment application. E-mail the completed application (as .pdf attachment) back to us at: hassoc@yahoo.com. For questions, call 925-671-2205.



MARCH DATES TO REMEMBER:

Mardi Gras/Fat Tuesday 8
Daylight Saving Time Begins
(Set time 1 hr. forward) 13
St. Patrick's Day 17
HHCA Annual Meeting 23

Holbrook Heights Community Association Board of Directors

President	Cynthia Swainbank
Vice Pres.	Russ Meier
Secretary	Louise Edgar
Treasurer	Julie Haley

Members at Large:

Marianne Bazzini
Laurie Verkest
Position Open

Contact Information For Holbrook Heights Community Association

Mail: Jean Bates & Associates
P.O. Box 669
Danville, CA 94526

Phone: 925-671-2205 (pool/office)
Email: hccassoc@yahoo.com

For copies of Board Meeting Agendas:
www.holbrookheights.org/agendas.html
For copies of the meeting *minutes*, call
Jean Bates & Associates: 925-838-2095

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REMINDER: It is the responsibility of every homeowner to submit timely payment of HOA dues to the Association on a semi-annual basis, REGARDLESS of whether or not an invoice or statement is received by the homeowner. Further, it is the responsibility of every homeowner to be sure our property management company, Jean Bates and Associates, has your current and correct mailing address and phone number.

City of Concord Information / Help	
Web site:	www.cityofconcord.org
E-mail:	cityinfo@ci.oncord.ca.us
Police Non Emergency:	671-3220
Neighborhood/Property Services:	671-3282
Abandoned Vehicles:	671-3259
<i>Crime Report on line:</i>	
www.ci.concord.ca.us/police/about/report.aspx	

Clip out and send this form to Jean Bates & Associates for convenience:

Please accept the following informational update to the HHCA records.

New home owner
 Moved, but still own property within the Association
 Changed phone number
 Purchased additional property in the Association
 Other (explain)

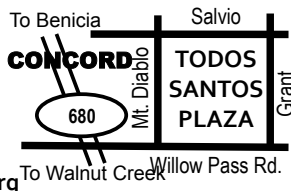
Owner Name: _____
 Owner Street Address: _____
 Owner Mailing Address: _____

 Owner Phone(s): _____
 Alternate Contact: _____

All changes of contact information must be submitted in writing by US mail or by e-mail or fax to:
Jean Bates and Associates
 Address: P.O. Box 669, Danville, CA 94526
 E-Mail: jeanbatesco@yahoo.com
 Fax: (925) 838-2198

Concord Farmers Market

Tuesdays/Year-round, 10 am - 2 pm
1-800-949-FARM
Events Hotline: 671-3464
FREE parking within easy walking distance! www.concordfirst.org



ARE YOU A GOOD or BAD NEIGHBOR?

Do you take your neighbors into consideration before you act? Are you aware that your property rights end where your neighbors' rights begin?

This association was formed for everyone residing here. We all need to **be considerate and respectful those around us** in everything we do.

You should be aware of the CC&Rs of our community. If you don't have a copy of the CC&Rs, you may call Jean Bates & Associates for the document or you can see it on our website at:
www.holbrookheights.org/C_C_and_Rs_2008.PDF
 Here is an excerpt from the document that we should all be aware of to **be good neighbors**:

HOLBROOK HEIGHTS COMMUNITY ASSOCIATION COVENANTS, CONDITIONS & RESTRICTIONS

ARTICLE V

USES PROHIBITED AND PERMITTED

Section 2. Nuisances. No noisy, hazardous, noxious, illegal, or offensive activity shall be carried on upon any Lot or portion of the properties, nor shall anything be done or kept thereon which may be or may become an annoyance, a disturbance, a nuisance, or safety hazard to the neighborhood, or which shall in any way interfere with the **quiet enjoyment of the other residents.**

The following steps are taken in the dues assessment and collection. These are done by Jean Bates & Associates:

1. January and June statements go out to homeowners
2. March and September past due reminder is sent
3. April and October delinquent notice reminder is sent, stating payment is due by the 15th
4. May and November overdue bill goes to Pro Solutions

Once the unpaid bill goes to Pro Solutions, it is out of the control of the Board of Directors and/or Jean Bates & Associates. Pro Solutions is a collection agency and they charge for their services according to the type of legal steps and work they have to do in order to collect the unpaid homeowners dues.



to Century 21's Terry Oelschlaeger for distributing our newsletters. He cares about our community.

Terry Oelschlaeger, Broker License #00965185 / Cell: 925-286-4619 / email: c21terry@aol.com

Next Newsletter: April 2011