

HOLBROOK HEIGHTS COMMUNITY ASSOCIATION

ANNUAL MEETING AGENDA

Holbrook Elementary School
PFC Clubroom #10
3333 Ronald Way

Wednesday, April 21 2010 at 7:00 p.m.

1. President: Call to order at 7:00 p.m.
2. Verify quorum to hold the Annual Meeting by Jean Bates and Associates
3. President: Welcome to owners in attendance and introduction of the board members in attendance.
4. Guest speakers: Jay Lewis, Neighborhood Services Specialist from the Building, Engineering & Neighborhood Services Dept; and Beat Officer Carleen Vinum from the Concord Police Department.
5. Treasurer Report: Results of tri-annual study on property and our reserves; discussion on 2010 approved budget and how dues are spent
6. Common Area / Pool committee report: Report pertaining to the Pool and Pool Buildings and common area updates.
7. Question / Answer period: Board address any questions posed by owners in attendance.
8. Jean Bates and Associates: Report the results of Election Ballots received.
9. Adjourn meeting 8:00 p.m.